



# SINGARENI RETIRED OFFICERS WELFARE ASSOCIATION

OFFICE: Singareni Collieries Officers Co-op. House Building Society Ltd.,

Singareni Colony, Saidabad, Hyderabad-500 059, Telangana.

Regd.No.182/2007 Email: srowa.singareni@gmail.com | website: www.srowa.in

**P VASUDEVA RAO**

President

9963387444

**J V DATTATREYULU**

Gen. Secretary

9701515875

**V V SATHYALINGAM**

Vice president

99890514909

**P V V S N REDDY**

Jt. Secretary

7893517071

**I R K Rao**

Jt. Secretary

9493181610

**S SRIDHARA RAO**

Treasurer

9966106980

## BYE-LAWS OF THE SINGARENI RETIRED OFFICERS' WELFARE ASSOCIATION

(Regd No 182 Of 2007 under Societies Registration Act 2001)

(As amended up to 26<sup>th</sup> December 2021)

### DOCUMENT NO.1

#### MEMORANDUM OF ASSOCIATION

1. NAME OF THE SOCIETY : SINGARENI RETIRED OFFICERS WELFARE ASSOCIATION

2. LOCATION OF THE OFFICE : Office of the Singareni officers'  
House Building Co- operative society Ltd,  
Saidabad, HYDERABAD-500079,  
Telangana (State),  
Phone 040-2407 3059

3. AIMS & OBJECTIVES:

- To foster the spirit of oneness, solidarity and unity among all the members of this association.
- To co-ordinate with SCCL Management for extending benefits of medical and health to the retired officers on par with CIL and other State/Central Government organizations, organize Group Health Insurance Schemes/Health Camps periodically.
- To co-ordinate with CMPF/CIL/SCCL/ and other organizations of Government and Non-Government to derive the benefits of such pensions schemes, pay revisions, arrears payments etc.
- Organise cultural/recreational activities for the benefit of members and their families
- To organize sports, games, yoga and spiritual discourses etc.
- To co-ordinate with State, Central and such other organizations of Pensioners and derive the benefits to the members and families
- To organize and affiliate with organizations of Senior Citizens Forums (SCF) Society for Serving Seniors (SSS) etc. for deriving the benefits to the members and families.
- To offer services of the members of Association to the SCCL/Government and NGOs, on voluntary/remunerative basis during any Emergencies.

i. To publish a periodical journal and other publications such as book, hand-books, reports, proceedings of conferences etc.

j. Any other matters with the approval of the Executive Committee/General Body as the case maybe.

4.

i) Certified that the Association is formed with no profit motive and no Commercial activities in its working

ii) Certified that the bearers are not paid from the funds of the Association

iii) Certified that the Association would not engage in agitational activities to ventilate grievances. iv) Certified that the office bearers' signatures are genuine.

**DECLARATION**

We, undersigned persons in the memo have formed in to an association and responsible to run the affairs of the association and are desirous of getting the Society registered under the Public Societies Act, 35of 2001.



**SIGNATURE OF THE PRESIDENT**

**Certified copy with amendments up to 26.12.2021**

**BYE-LAWS OF THE SINGARENI RETIRED OFFICERS' WELFARE  
ASSOCIATION**

**(As amended up to 26th December 2021)**

**DOCUMENT NO.2**

1. NAME OF THE SOCIETY : SINGARENI RETIRED OFFICERS WELFARE  
ASSOCIATION Regd No 182/2007

2. LOCATION OF THE OFFICE :

Office of the Singareni officers House Building  
Co- operative society Ltd,  
Saidabad,  
HYDERABAD-500079,  
Telangana. Phone 040-2407 3059

3. MEMBERSHIP:

3.1.1 Any retired executives of SCCL/spouses of deceased, are eligible to become members of this association, and subject to being approved by the Executive Committee. The clause further amended on 26/12/2021 delegating the powers to a subcommittee consisting of General Secretary, Joint secretary and Treasurer.

3.1.2 The membership is open to Retired Officers/ Executives of Coal India Ltd., its Subsidiaries and institutions and organisations connected with mining, welfare and other areas and any retired executives who left the services of SCCL are eligible to become members of this association, and subject to approval of the subcommittee consisting of General Secretary, Joint secretary and Treasurer.

3.1.3 However to obviate holding of Executive committee meeting whenever new members submit applications to join the association, the executive committee may delegate the power of admission of new members to a Sub-committee constituted for the purpose. The Secretary shall place before the Executive committee, the details of new members admitted and fees collected for information in it's immediate next meeting.

3.2 Categories of Members and subscriptions

3.2.1. a) Life Member,

b) Spouses of deceased members.

The eligibility for various categories of members is as given below:

i) Life Member: Life Members who made one time subscription of Rs 2000/- and RS 100/- as admission fee.

ii) Spouses of deceased members also can join the association by paying one time membership fee of Rs 300/- only. (Admission fee of Rs 100/- + Life membership of Rs 200/-).

Note: Add Rs 50/- for outstation cheques. I



### 3.3 Rights and Privileges of member:

3.3.1 All members shall be entitled to participate in the meetings/conferences/seminars/workshops of the society as decided by the Executive committee from time to time.

3.3.2 The members shall be entitled to receive at concessional rates, periodical Publications of the society that are approved by the Governing Body.

3.3.3 Members who paid the membership fee shall be given user ID and Password and can have access to the "Feedback" in SROWA website so that they may post their views, grievances, suggestions etc. The same shall be taken up by EC for redressal.

3.3.4 List of members: List of members as required under Sec 15 of the Societies Registration act shall be maintained.

3.3.5 All the members shall have the right to vote and elect the Executive Committee of SROWA.

3.3.6 A member of SROWA shall be eligible to become a member of the Executive Committee and also eligible to contest in elections after expiry of term of office.

### 4. GENERAL BODY:

4.1 The General Body consists of all categories of members and Supreme Authority of the society shall be vested with General Body.

4.1.1 Annual General body meeting shall be held once in a year in the month of September. However the Executive committee (Governing Body) may convene Special General Body as and when felt necessary for specific purpose or on a date convenient to enable members to attend the meeting to be decided by Executive Committee, in the circumstances created by natural hazards and administrative difficulties. Virtual meeting also permitted in case of natural hazards.

4.1.2 A notice of 21 days shall be given for convening General or Special AGM. The notice along with documents proposed to be placed will be served to the members through electronic system like SMS, WhatsApp (or other messaging App), Email or by post. The notice along with other documents to be submitted to General Body will be placed in SROWA website. [www.srowa.in](http://www.srowa.in)

4.1.3 The quorum for the general body meeting shall be 1/3rd of the total membership. In the absence of quorum, the meeting will be adjourned and reconvened after one hour, at the same venue on the same day, when no quorum will be necessary.

#### 4.2 Functions of General Body:

1. To pass the budget for the ensuring financial year and approve the expenditure statement of previous financial year.
2. To approve the reports of the activities of the Society.
3. To elect the Executive Committee.
4. To appoint auditor from amongst the members or to appoint an external auditor if SROWA is able to meet audit expenses.
5. To approve acquiring immovable property for office building etc.

#### 5. EXECUTIVE COMMITTEE:

5.1.1 Executive Committee: Shall consist of Ten (10) members and out of them, the following office bearers shall be elected by the Executive Committee viz, President, Vice-President, General Secretary, Two Joint Secretaries and Treasurer and the remaining four persons all the Executive Committee Members.

5.2. The tenure of the Executive Committee will be 5 years. If the committee's term expires, the EC members shall continue to hold office till elections conducted and a new committee takes over.

#### 5.3 Powers and Duties of Executive Committee:

1. To organize events to further the objectives of the Association.
2. To nominate members for execution of various programs.
3. To collect funds for the Association
4. To prepare and execute the programs as approved by the General Body.
5. To cancel or to suspend the membership of any member if his behaviour proves to be harmful in the interest of the Society.
6. To maintain the discipline and efficiency in the working of society.
7. Appointment of Election Officer to conduct elections to the Executive Committee. Senior most member of the Association to be selected to conduct Elections.
  - 7.a) The election officer shall follow the provisions of Societies Registration Act so far as it relates to the procedures prescribed for conducting elections.
- 8 To acquire movable properties
9. To co-opt from amongst the members, any vacancies that may arise in the Executive committee.

#### 6. FUNCTIONS OF THE EXECUTIVE AND OFFICE BEARERS



6.1 PRESIDENT: He presides over all the meetings of the General Body and Executive Committee. He can cast his vote in the case of tie in decision making.

6.2 VICE-PRESIDENT: He shall assist the President in discharge his functions. In the absence of the President he will perform the duty of the President as entrusted by the President.

6.3 SECRETARY: He is the Chief Executive Officer of the Society and Custodian of all records relating to the Society and correspondent on behalf of the Society. He has to take on record all minutes of the Society. He would convene both the Executive Committee and General Body meetings of the Society with the permission of the President. He guides the Treasurer in Preparing the budget and expenditure statement to place before the general body for its Approval.

6.4 TWO JOINT SECRETARIES. They have to assist the Secretary in discharging his duties and in consultation with Secretary to attend the day to day administrative activities of SROWA.

6.5 TREASURER: He is responsible for all financial transactions and funds of the society. He has to maintain accounts properly along with the vouchers. He has to prepare the accounts of the society jointly with the Secretary or President.

6.6 EXECUTIVE COMMITTEE MEMBERS/ OFFICE BEARERS: They are the responsible persons to attend to such activities which the committee entrust to them.

## 7. Quorum

7.1 The quorum for the General Body Meeting shall be 1/3<sup>rd</sup> of the total membership. In the absence of quorum, the meeting will be adjourned and reconvened after one hour, at the same venue on the same day, when no quorum will be necessary.

7.2 The quorum for Executive committee meeting is minimum three members.

## 8.. FUNDS:

8.1 The funds shall be spent only for the attainment of the objects of the Society and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means. Any surplus funds available with the Society shall be invested in such Modes as may be specified Under Section 11(5) of Income Tax Act from time to time.

### 8.2 SOURCES OF INCOME, FUNDS AND UTILISATION:

a) Membership fees, Admission fees, Subscriptions, Donations, Govt. grants, Sale of publications, Conference, Seminars and Earnings from expertise consultancy and Contracts in various jobs of Coal Industry, its ancillary industries and other organizations.

b) Every effort shall be made by the society to build up a "Reserve Fund" (Corpus) by investing surplus sums in appropriate income generating systems. No expenses

shall be incurred from such corpus funds, without, specific prior approval of the General Body.

c) PERCENTAGE OF EXPENSES ON OBJECTS:

i) EC may incur expenses on furthering society's objectives including medical and cultural activities apart from the routine organizational expenses and on social gatherings.

ii) Appropriate rules and procedures shall be drawn up by the society with regards to execution of assignments and utilization of revenue generated there from.

8.3. BANK ACCOUNT: Bank Account or Accounts shall be opened in the name of the Society and the same shall be operated by such of those office bearers as may be specified by the Executive committee from time to time.

9. AMENDMENT: No amendment or alteration shall be made in the bye laws of the Association unless it is voted by 2/3<sup>rd</sup> of its members present at a special General Body Meeting) convened for this purpose.

10. Winding up: In case the society has to be wound up the property and funds of the Society that remain after discharge the liabilities, if any, shall be transferred or paid to some other institutions with similar aims and objects and which is registered under section 12A of Income Tax Act, 1961.

11. The Accounts of Society: The Accounts of Society shall be maintained or caused to be maintained by the Executive Committee members of the Association for recording all the in-flows and out-flows of the Association. Annual accounts shall be compiled on the financial year basis.(Apr- Mar) and got audited by the auditor appointed by the EC before presenting the same to the general body for their adoption or approval.

12. None of the office/bearers of the society shall be allowed to use the funds or the assets of the Society, or allowed to derive any benefit either directly or indirectly from the Society as stipulated u/s.13 (1) I of I-T Act.

13. Provisions contained in the Telangana Societies Registration Act 2001 including rules, regulations, orders etc., if any made there under and as amended from time to time shall apply so far and so far only as they are not inconsistent with any of the provisions contained in these bye-laws.

**Certified copy (as amended up to date 26/12/2021 )**

  
( P.VASUDEVA RAO )  
**PRESIDENT**